



# Wakefield HS Band Patrons

1325 S. Dinwiddie St.

Arlington, VA 22206

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## Minutes of the January 5, 2015 Meeting

Welcome and introductions. PTA officers/members present.

### President's Report

1. Thanks to all who attended RedRocks fundraiser on Dec 15. We raised approximately \$270.00
2. Drop Box account set up to share documents. Secretary will manage the account.
3. Bank account has been set up. Treasurer will manage the account.

### Band Director's Report

1. After school sectionals will start on January 12 and will take place on Mondays and Thursdays as follows:
  - a. Mondays, 3:15-3:45 – Wind instruments
  - b. Mondays, 3:45 – 4:15 – Brass instruments
  - c. Thursdays, 3:15 – 3:45 – Percussion

### Treasurer Report:

- 1) Overall Goal for Fundraising is \$3,000
- 2) Current Balance in the bank is approx. \$968.00
- 3) Primary focus for funds is Clinicians for music, music instruments and if excess help to fund camps for training – for example funding, even partial scholarship for drum major camp (George Parks or Smith Woolridge, Vienna Band Camp, and JMU Concert Band camp).
- 4) Cathy P. will look into point of contact for annual Audit.

### Communications Report:

- 1) [Whsbandpatron@gmail.com](mailto:Whsbandpatron@gmail.com) is our group email to be used for communications
- 2) [WakefieldBandPatron@gmail.com](mailto:WakefieldBandPatron@gmail.com) is the drop box to be managed by Cathy P. and for storing and sharing documents.
- 3) You can text for free from Charms but you need to provide your service provider on the Charms site.
- 4) Volunteer form will be put together to send to students
- 5) Mr. D will check the following items with Dr. Wilmer
  - a. Use of P.O. Box and FOIA concerns
  - b. Get the form out to the kids for gathering student and parent contact information and volunteer after getting translated into Spanish.
- 6) It was suggested that we set up a table at events to show parents how to setup and use Charms account.

- 7) Question regarding use of Google groups. It was decided to get rid of Google groups but maintain Facebook and Charms for communications and use of Yahoo groups if needed.
- 8) Carlin is looking into the creating and setting up a Website for WHS Band Patrons. More to come on this.

Fundraising Report:

- 1) Need someone to help with IRS form (Form 1023). Easy but takes time.
- 2) Popcorn sales will start and profit from sales (40%) go directly to the student making the sale. Orders are due back by Jan 26. Delivery is on Feb 5. Meade will help organize but will need volunteers for distribution.
- 3) Baked goods will be sold along with spirit wear at the basketball games. There will be sign ups on Charms for Students and Parents to sell at the booth and for bringing baked goods.
- 4) Spirit items:
  - a. Foam Fingers, cost \$2, Selling for \$5
  - b. Pom Poms, cost \$2 a pair, Selling for \$5/pair
  - c. Towels, cost \$1, Selling for \$3
- 5) Jazz Café
  - a. Mr. D to get performing guest. It was decided to offer some funding for this guest, approx. \$600. Black Box to be used as venue.
  - b. Cost for admission needs to be decided – last year was \$5, but more may be needed this year
  - c. Meade is looking into food options (finger food)
  - d. There will be a silent auction during the event. Everyone is encouraged to get donations from local merchants. It will be a combination of individual and baskets for auction.
- 6) Chipotle
  - a. It was decided to address this fundraiser at a later date. They will work with us and normally can do on Monday nights.

Next Meeting, Monday, Jan 26, 7pm in the Band room.